



POLICY TITLE:	<u>ADVOCACY</u>
POLICY NUMBER:	G 3
SECTION:	Family Support
DATE APPROVED:	April 2003
DATE OF LAST REVIEW:	September 2008
NEXT REVIEW DATE:	September 2010
AMENDED:	September 2005

Policy

Support plans for the child with a disability and their families are formally completed through the Case Management process.

The Individual Support Plan is developed between the Keyworker and family but can involve others who are critical to the development of the plan i.e. Xavier support staff, other natural family members, other community workers or any individual chosen by the family (advocate). Only those who have been approved by the family are included in the case planning process.

Families have the right to use advocates at any point during grievance resolution.

G. Lynn Card
Chief Executive Officer

PROCEDURE FOR ADVOCACY

RESPONSIBILITY FOR IMPLEMENTING

All Staff

Procedure

See Keyworker Practice Manual and Complaints and Grievance (A 9 and B 4) Policies.

Each family, on commencement with the Service is provided with a Xavier produced Advocacy Brochure (attached) which:

- promotes the right to use an advocate at any stage
- outlines what advocacy is, and
- provides a list of Advocacy Services families may choose to engage.